

MSS403040 Facilitate and Improve Implementation of 5S

Micro-Credentials

RTO 40575

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OVERVIEW

The unit covers the skills and knowledge required by an individual to facilitate the implementation and improvement of the 5S by self and others in a team or work area. The facilitation may be undertaken by formally designated supervisory staff, such as team leaders or other individuals in a competitive systems and practices implementation role, who need to provide support and encouragement to others to facilitate the achievement of 5S outcomes in the workplace.

DELIVERY METHOD

- Online / Self-Paced (Individual Learning)
- Face to Face at Business Premises (Groups up to 12)

DURATION

Online

- 30 - 50 hours (depending upon the course complexity and project type). The online units consist of pre-reading, pre-recorded tutorials/lessons, project work and report, post reading, and assessments

Face to Face

- This course has been developed to be delivered in a one-day workshop environment with the class / students participating throughout the day in several activities that are aligned to your business outcomes
 - Approximately 20-40 hours are required outside of the one-day workshop to complete the Unit of Competency. This time will typically consist of pre-reading, pre-recorded tutorials/lessons, project work and report, post reading, and assessment.
 - In class knowledge assessment may be recorded on the day through workbook activities.

COURSE OUTCOMES

- Select an area to apply 5S and select your 5S team. Involve your team to plan the 5S project.
- Check the 5S skills in the selected team and train, if necessary, in the benefits, the purpose and principles of 5S.
- Check for any Health and Safety issues with your proposed 5S project.
- Facilitate the implementation of 5S (Sort, Set in Order, Shine, Standardise, Sustain).
- Measure and monitor the implemented 5S improvements using regular 5S audits and 5S audit score graphs.
- Facilitate the use of the 5S audit action plans for the team to continue to monitor and improve.

