

7 Wastes Workshop

Workshop Outline

Head Office

Suite 110, 1 Centennial Drive
Campbelltown NSW 2560

02 8310 8328

Queensland Office

Building 6, 2404 Logan Road
Eight Mile Plains QLD 4113

07 3440 5178

Description

The objective of the 7 Waste workshop is to assist your business in identifying and eliminating unwanted waste, as this is one of the most effective ways to improve your business and increase productivity output.

To eliminate waste, it is important to understand exactly what waste is and where it exists. While originations significantly differ, the principles remain the same from, the typical wastes found in all organisations.

For each waste, there is a strategy to reduce or eliminate its effect on an organisation, thereby improving overall performance and quality.

Processes either add value or waste in ensuring services are delivered on time and within the proscribed manner.

The seven wastes originated in Japan, where waste is known as "muda."

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"The seven wastes" is a tool to further categorize "muda" and was originally developed by Toyota's Chief Engineer Taiichi Ohno as the core of the Toyota Production System, also known as Lean Manufacturing.

The table below represents the 7 waste that are common in all organisations

- 📌 **Overproduction** -- Manufacture of products in advance or in excess of demand wastes money, time and space.
- 📌 **Waiting** -- Processes are ineffective and time is wasted when one process waits to begin while another finishes. Instead, the flow of operations should be smooth and continuous. According to some estimates, as much as 99 percent of a product's time in manufacture is actually spent waiting.
- 📌 **Transportation** -- Moving a product between manufacturing processes adds no value, is expensive and can cause damage or product deterioration.
- 📌 **Inappropriate processing** -- Overly elaborate and expensive equipment is wasteful if simpler machinery would work as well.
- 📌 **Excessive inventory** wastes resources through costs of storage and maintenance.
- 📌 **Unnecessary motion** -- Resources are wasted when workers have to bend, reach or walk distances to do their jobs. Workplace ergonomics assessment should be conducted to design a more efficient environment.
- 📌 **Defects** -- Inspecting and quarantining inventory takes time and costs money.

Workshop Duration

The workshop is conducted over 1 day and comprises of interactive discussion on the elements of the customer's needs.





Pre-Workshop learning

 Nil




Achievement

The achievements of attending the 7 Waste workshop will deliver the following outcomes for the organisation and the participants.

What is in it for your business?

-  Your staff working on improving your business with an experienced facilitator as a coach
-  Actual improvements to real business processes
-  Improved business environment for your people
-  More engagement from your staff






What is in it for your people?

-  Better skills to facilitate continuous improvement in the workplace
-  Improved understanding of continuous improvement techniques
-  Opportunity to realise their full potential

Who Should Attend?

The learnings are relevant and applicable to all types of organisations and to all levels of leadership and management.

For example, the workshop is suitable for:

-  Operations Managers.
-  Supply Chain Managers.
-  Production / Service delivery planning manager.
-  Customer Service / Sales Managers; and
-  Senior Leaders.

Workshop Facilitation and Training

Efficiency Works engage with professional facilitators that can deliver coaching, certified / non-certified training programs, team building, change management and leadership development services throughout all forms of business from the executive leadership team, senior managers, coordinators / team leaders and employees including contractors and volunteers where appropriate. Efficiency Works facilitators have a vast range of expertise from industry knowledge, practical application to formal qualifications with-in Training and Assessing.

Efficiency Works facilitators utilise a collaborative approach that quickly engages with participants, challenges thinking, transfers knowledge and builds skills. The facilitator utilises a combination of theory,

learning exercises, visual aids, and group discussion to ensure that participants are fully engaged throughout the workshops and training programs.

Benefits

The benefits of attending the 7 Waste workshop will deliver the following outcomes for the organisation and the participants.

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Frequently Asked Questions

WHAT ACCREDITATION OR RECOGNITION DOES THIS PROGRAM HAVE?

This is a non-accredited program.

DOES THIS PROGRAM HAVE ANY ASSESSMENTS REQUIREMENTS?

As a non-accredited program this course has no assessment requirements. The course contains several activities designed to reinforce the key skills and knowledge outcomes.

WHO IS MY TRAINER FOR MY PROGRAM?

All trainers and assessors have extensive and current industry experience and qualifications that meet the national requirements for VET trainers.

WHO DO I CONTACT IN CASE OF ANY QUERY REGARDING MY PROGRAM?

For any program related queries, please email customer support at admin@efficiencyworks.com.au